



NABAPRAVAT ACADEMY FOR MANAGEMENT EDUCATION

Recognised by Govt. of Odisha, Affiliated to Utkal University

At/Po- Sunakhandi (Close to Kashipur Primary School), Salepur, Cuttack-754202

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Ref.No.: 3952/NAMB/25

Date : 02/2/25

Office Order

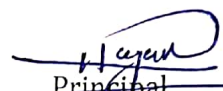
(Grievance and Redressal Committee)

In obedience to the provisions laid down in AICTE act 2012 (Establishment of mechanism for grievance redressal) a grievance redressal committee has been constituted in Nabapravat Academy for Management Education, Sunakhani, Salepur in order to sort out the grievances of students, staff and faculty and their redressal with immediate effect.

Sl. No	Name and designation	Position in the Committee
1	Dr. Monalisha Nayak, Principal, Nabapravat Academy For Management Education	Chairman
2	Mis. Rajeswari Swain Exam.Controller, Nabapravat Academy For Management Education	Convener
3	Mr. Satyabrata Parida, Asst. Prof Nabapravat Academy For Management Education	Member
4	Mr. Naresh Kumart Barik Asst.Exam.Controller, Nabapravat Academy For Management Education	Member
5	Trilochan Samal Student 3 rd year BBA, Nabapravat Academy For Management Education	Member
6	Rojalin Pradhan Student 3 rd year BCA, Nabapravat Academy For Management Education	Member
7	Mr.Subas Chandra Sahoo Administrative officer, Nabapravat Academy For Management Education	Member

Roles and Responsibilities:

1. The grievance and redressal committee should look after all the complains, appeals and grievances apart from students/staff/faculty from time to time in order to solve their problems and provide them the legal justice.
2. The committee should be impartial, neat, clean and fair while exercising its power and takes decision in order to provide impartial judgements to the related victims.
3. To prevent the irregularity in the admission process if complains/anomalies /discriminatory practises against students are visible.
4. To ensure and protect the denial quality of education as assured by the Institute.
5. To ensure and check non-transparent or unfair means/policies in the process of evaluation.
6. The committee shall be convened at least a meeting once in a month for monitoring the related activities if any.


Principal
Nabapravat Academy for Management Education
Principal
Nabapravat Academy For
Management Education
Salipur, Cuttack

Copy to :

1. Person concerned
2. Registrar, Utkal University, Bhubaneswar